

DRAFT

BYLAWS OF THE AJIJIC BOOK CLUB

1. NAME

The name of this organization shall be the Ajijic Book Club.

2. FOCUS

The Ajijic Book Club shall focus exclusively on nonfiction books.

3. VALUES

The members of the Ajijic Book Club value:

3.1 Learning.

3.2 Tolerance.

3.3 Pluralism.

3.4 Diversity.

3.5 Civility.

4. OBJECTIVES

The objectives of the Ajijic Book Club are:

4.1 To provide a means by which members may share book reviews, book reports and book summaries .

4.2 To provide a means by which members may discuss books.

4.3 To hold meetings at which members may:

A. Discuss matters relating to the Ajijic Book Club.

B. Make presentations and discuss books.

C. Socialize and fellowship with other members.

5. MEMBERSHIP

5.1 Membership is open to any person who supports the FOCUS, VALUES and OBJECTIVES of the Ajijic Book Club.

5.2 Initial membership is effective for a period of one year upon payment of *(to be determined)* pesos to the Ajijic Book Club.

5.3 A member may renew a membership for a period of one year provided that the member:

A. Has attended at least one meeting during the preceding year.

B. Pays an ongoing membership fee *(to be determined)*.

5.4 All members have a lifetime right to renew a membership.

6. OFFICERS

6.1 The Officers of the Ajijic Book Club shall be a President and not less than two Vice-Presidents.

6.2 Officers shall be elected by the members at a duly called meeting of the organization, provided that they are first nominated by a member, their nomination is seconded by a different member, and they agree to serve if elected.

6.3 Officers shall serve two-year (2-year) terms of office, or until their successors are elected.

6.4 The President shall perform the following tasks:

A. Initiate, schedule and arrange meetings of the members.

B. Preside at meetings.

C. Receive and respond to inquiries about membership.

- D. Be the representative of the Ajijic Book Club to the public and external parties.**
- E. Maintain a membership list.**
- F. Receive membership fees and account to the members for such fees.**
- G. Expend funds for matters specifically authorized by the members and account to the members for such expenditures.**
- H. Any other matter authorized by the Executive Committee in accordance with 6.6.**

6.5 The President may delegate any task to a Vice-President.

6.6 The officers shall constitute the Executive Committee of the organization, which shall be empowered to take, by majority vote, any action that is required to be taken between meetings of the members, subject to ratification by the members at the next following meeting.

6.7 The Executive Committee may delegate any task for which the President is responsible to any member who volunteers to perform a task and such delegation shall be reported to the membership.

7. MEETINGS AND VOTING

7.1 Any group of not less than three members may call for a meeting of members and such meetings will be scheduled to be held within 30 days.

7.2 All members shall be notified of all meetings at least 15 days prior to the scheduled date for the meeting.

7.3 All meetings notifications shall include an agenda of all items. All items shall be designated as being for information purposes or as requiring a decision.

7.4 All meetings require a quorum of not less than five members present in person.

7.5 Any member may vote by proxy by notifying any member of the Executive Committee in writing how she or he wishes to vote on a matter

to be voted on at a meeting or by assigning his or her proxy to a member who is to attend the meeting, with or without instruction as to how that member is to exercise the proxy.

7.6 All matters requiring a decision by the members shall be decided by vote of the majority of the members present in person or represented by proxy at a duly-called meeting of the organization. In the event of a tie vote, the presiding member of the Executive Committee shall cast a second deciding vote.

8. ADOPTION AND AMENDMENT OF BYLAWS

8.1 These bylaws shall be adopted by the unanimous consent of those present in person at the founding meeting of the organization. All persons present at the founding meeting shall be known thereafter as Founding Members.

8.2 These bylaws may be amended by a vote of two-thirds of the members that is conducted in accordance with the procedures for voting specified herein.